

## LEVELS OF SERVICE

### LET ONLY SERVICE

**90% of rent including VAT, minimum fee of £500 (including VAT).**

**This service includes:**

- Referencing for up to two Contract Holders (Wales) Tenants (England)
- Comprehensive Occupation Contract (Wales) Assured Shorthold tenancy agreement (England)
- Collect and remit initial months' rent received.
- Provide Contract Holder (Wales) Tenant (England) with method of payment
- Registration of deposit with Tenancy Deposit Scheme (TDS)
- Deduct any pre-Occupation Contract (Wales) Assured Shorthold Tenancy (England) invoices

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### FULLY MANAGED SERVICE

**Initial set up fee of £450 (including VAT), plus monthly management fee of 14.6% of monthly rental income**

**This service includes:**

- Referencing for up to two Contract Holders (Wales) Tenants (England)
- Collect and remit initial months' rent received.
- Comprehensive Occupation Contract (Wales) Assured Shorthold tenancy agreement (England)
- Registration of deposit with Tenancy Deposit Scheme
- Occupation Holder (Wales) Tenant (England) check-in and checkout service
- Maintenance service
- Monthly statement of account
- Pursue non-payment of rent and provide advice on rent arrears actions.
- Deduct commission and other works
- Undertake two inspection visits per annum
- Hold keys throughout the Occupation Contract (Wales) Assured Shorthold Tenancy agreement (England) term